



BYLAWS FOR FRIENDS OF THE ROUND VALLEY PUBLIC LIBRARY

Adopted on December 1, 2006

Article I - NAME

The name of the organization shall be Friends of the Round Valley Public Library. Hereafter referred to as the Corporation.

Article II – PURPOSE

Section 1. The purpose of the Corporation is to support and cooperate with the Round Valley Public Library in developing library services and facilities for the community. The Corporation may accomplish this purpose through the following objectives:

1. Maintain an association of persons and organizations interested in the Round Valley Public Library;
 2. Focus public attention on the library;
 3. Stimulate use of the library's resources and services;
 4. Receive and encourage gifts, endowments and bequests to the Friends of the Round Valley Public Library;
 5. Purchase or lease real estate;
 6. Construct or remodel necessary facilities;
- and
7. Purchase both capital assets and services/programs that improve the library's service to the community.

Section 2. The purposes for which the Corporation is Organized are exclusively charitable, educational, literary and scientific purposes within the meaning of Section 501 (C)(3) of the Internal Revenue Code 1954; and the Corporation shall engage only in any lawful activity, which is not-for-profit, for which the corporation may be organized under California Revised Statutes in furtherance of these purposes.

Article III – MEMBERSHIP

Section 1. Membership in this organization shall be open to all persons and organizations in sympathy with its purposes. Any person or organization may be admitted to membership at any time.

Section 2. Each membership shall be entitled to one vote.

Article IV – OFFICERS

Section 1. The Officers shall be President, Vice-President, Secretary, and Treasurer. They shall be elected by the general membership at the annual meeting. The terms of office shall be one year. If an officer cannot complete the term, the President, with the approval of the Executive Board, shall appoint a replacement to complete the term.

Section 2. Duties of Officers.

- a. The President shall preside at all meetings of the association, act as the chief executive officer for the association, prepare agendas, and act as an ex-officio member of all committees.
- b. The Vice-President shall assist the President and act in the absence of the President.
- c. The treasurer shall keep and maintain the financial records of the organization.
- d. The Secretary shall record attendance at all meetings, take the minutes of all meetings, keep a list of the membership of the board, together with their addresses, notify members of the board of the time and place of meetings.

Section 3. Restrictions

- a. Officers authorized to sign checks for corporation shall be the President, Vice President, Secretary and Treasurer, with at least two signatures required on each check.
- b. All expenditures not specifically authorized and in excess of \$500.00 must have the approval of a majority of the Board.
- c. Officers shall serve without compensation.

Article V – EXECUTIVE BOARD

Section 1. The executive board shall consist of the President, a representative of the County Library system, and 3 other elected members.

Section 2. The executive board shall have the authority to appoint committees consistent with the purposes of this organization.

Section 3. Meetings of the executive board shall be held quarterly. Special meetings may be called by the president.

Section 4. A majority of the executive board shall constitute a quorum.

Article VI. – MEETINGS

Section 1. The corporation shall hold its annual meeting for the purpose of electing officers, receiving reports and transacting other business on in May. A written notice shall be sent to members 2 weeks prior to the meeting.

Section 2. At the annual meeting, a majority of those present is sufficient to transact business, except for the purpose of adopting amendments to the bylaws.

Section 3. A special meeting of this organization may be called at any time by the executive board.

Article VII – DUES

Dues shall be payable annually and shall become due on the first day of February. There shall be five classes of dues:

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| 1. | Individual members | \$ 5.00 or in kind |
| 2. | Family membership | \$ 10.00 |
| 3. | Patron | \$100.00 |
| 4. | Sponsor | \$250.00 |
| 5. | Benefactor | \$500.00 |

Article VIII – LIMITATIONS

Any property, monies or other items of value belonging to this corporation or hereafter acquired is and shall be irrevocably dedicated to the described purposes, and no individual shall be entitled at any time, including dissolution, to receive benefits from the property or accounts of the association. In the event of dissolution, assets shall be distributed to other libraries in the community, to the Mendocino County Library or to another exempt organization under section 501 [c] [3] of the Internal Revenue Code, or Section 2370-1 of the California Revenue and Taxation Code.

Article IX – AMENDMENTS

The bylaws may be amended at any regular or special meeting of the membership by a two-thirds majority of the members present. However, the intention to amend bylaws must be given by written notice to the members two weeks prior to the meeting at which they are to be presented for consideration.

Article X – PARLIAMENTARY AUTHORITY

All meetings shall be conducted according to Robert's Rules of Order Revised, except when in conflict with the bylaws of this corporation or with the laws of the State of California.

I CERTIFY THAT THESE BYLAWS WERE SUBMITTED TO THE GENERAL MEMBERSHIP FOR A VOTE ON DECEMBER 1, 2006 AND WERE APPROVED.

Betsy Brown, Secretary, Executive Board